

## AREA YOUTH COMMISSIONER VOLUNTEER POSITION DESCRIPTION

<u>Accountable to:</u>	The Area Commissioner
<u>Appointment:</u>	In consultation with the Area Youth Forum, the Area Commissioner appoints the Area Youth Commissioner annually. The Area Youth Commissioner will not serve more than three (3) years consecutively.
<u>Time required:</u>	10 to 15 hours per month.
<u>Scope of Position:</u>	The Area Youth Commissioner (AYC) is the recognized point of contact on issues of program satisfaction and evaluation between the youth Area Service Team. The AYC shall be a catalyst for promoting meaningful youth involvement within the area and seeing that Youth initiatives are actively supported and recognized in conjunction with Council Youth Commissioner (CYC).

### **Major Responsibility:**

The AYC's role is to ensure in conjunction with the Area Service Team that communication is of the highest priority between the youth and the groups, the Area Service Team and the Council. The AYC should also act to fulfil the aims and objectives of the Council youth network. Priority is given to: Youth input, Local initiatives, Network development, Membership Development & Growth Activities and Section Support.

### **Duties and Responsibilities:**

1. Have Fun.
2. Serve as Chair of the Area Youth Forum.
3. Serve as a member of the Council Youth Forum and communicate on a regular basis with mentor assigned to Council Youth Forum.
4. Assist the AC to Recruit and appoint Youth Representatives.
5. Encourage training for youth area team members.
6. Promote member development in conjunction with the DAC Volunteer Development & Training.
7. Work with the Area Service Team to provide direct support to section leaders and the group, in the form of evaluation and feedback on program delivery.
8. Work closely to ensure that a climate exists between the youth, group, and area that will facilitate a close form of communication and good working relations.
9. Communicate on a regular basis with the Area Service Scouter assigned to mentor them and report progress and difficulties encountered in their position.
10. Work closely with groups and area team encouraging an attitude favourable to growth and expansion.
11. Define along with Area Service Team resources needed to promote Scouting's needs within the communities we serve.
12. Ensure that youth and adult volunteers are recognized for their contributions, through either local or national awards process.
13. Encourage youth representatives. to attend the Area Scouters' Clubs.
14. Assist the Group, Group Scouter, and other Area Service Team members in an annual goal setting process.

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### **Qualifications:**

Enthusiastic and committed providing they have the time available without interfering with their academic achievements.

Demonstrated skills in:

- communication
- time management
- planning
- team player
- positive attitude
- willing to grow the movement
- willing to take training appropriate to their role

Demonstrated knowledge of:

- Scouting's programs
- By-law, Policies & Procedures
- Scouts Canada's Mission
- Program resources available